

The City Council of the City of Mattoon held a Special City Council meeting in the Council Chambers of City Hall on April 21, 2020.

Mayor Gover presided and called the meeting to order at 6:10 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall (Commissioner Hall attended by virtual means per Governor Pritzker's Executive Order 2020-07.), YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Information Technology Director Brian Johanpeter and City Clerk Susan O'Brien.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Mayor Gover opened the floor for Public comments. Ms. Kasey Considine from Coles Together spoke on behalf of Coles Together Executive Director Angela Griffin, thanked the Council for the opportunity to offer the grants to small businesses, and thanked Administrator Gill for all of his efforts.

PUBLIC HEARING: Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity.

The Public Hearing on the Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity was opened by Mayor Gover at 6:19 p.m. in the Mattoon City Hall Council Chambers on April 21, 2020.

Mayor Gover opened the City of Mattoon Public Hearing on the Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity at 6:19 p.m. in the City Hall Council Chambers. Mr. Kelly Lockhart, Executive Director of Coles County Regional Planning and Development Commission, explained how the City of Mattoon was applying for the Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity, due to the

COVID-19 outbreak and its impact on small businesses. The State is making available a total of \$20,000,000 for the Downstate Small Business Stabilization Program.

The City would be applying for seven grants in Round One for:

1. Brooks Creek Cedar, Inc. in the amount of \$25,000 of assistance, where the grant funds will be used for personnel, supplies, contractual services for a fence installer, rent and utilities, telecommunications, and other miscellaneous expenses. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.
2. Exhale Studios, L.L.C. in the amount of \$25,000 of assistance, where the grant funds will be used for personnel, supplies, rent and utilities, telecommunications, and other miscellaneous expenses. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.
3. Jennifer Kennedy D.D.S. L.L.C. in the amount of \$25,000 of assistance, where the grant funds will be used for personnel, fringe benefits, equipment, supplies, rent and utilities, telecommunications, and other miscellaneous costs. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.
4. JWP Strategic, Inc. in the amount of \$25,000 of assistance, where the grant funds will be used for personnel, fringe benefits, supplies, rent and utilities, telecommunications, and other miscellaneous costs. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.
5. MDC, Inc. in the amount \$25,000 of assistance, where the grant funds will be used for personnel, supplies, rent and utilities, telecommunications, and other miscellaneous costs. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.
6. Sound Source Music, Inc. in the amount of \$25,000 of assistance, where the grant will be used for personnel, supplies, rent and utilities, training and educations, and other miscellaneous costs. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.
7. Vitality Skin Care, Inc. in the amount of \$20,920.70 of assistance, where the grant funds will be used for personnel, fringe benefits, equipment, supplies, rent and utilities, telecommunications, and other miscellaneous expenses. This grant will benefit the City of Mattoon and will assist the business to stay open and retain employees during this difficult time.

The City of Mattoon has provided a detailed prioritized list of community development and housing needs in the community as 1. Road and sidewalk repairs and improvements, 2. Storm sewer improvements, 3. Commercial and Industrial Development expansion and retainment, 4. Housing rehabilitation projects, and 5. Sanitary system improvements. The proposed grants will assist each of the businesses in re-opening successfully once deemed appropriate. Mr. Lockhart opened the floor for questions from the Council and Public. Commissioner Graven inquired as

to the inclusion of fringe benefits. Director Lockhart responded with social security, insurance and possibly retirement benefits. Mr. Kaile of Hampton Inn inquired as to the deadline for applications and where to obtain an application with Director Lockhart stating the first come-first serve process and the locations of applications. Council and Administrator Gill discussed the grants and certain requirements. With no further questions or comments Mayor Gover closed the Downstate Small Business Stabilization Program through the Community Development Block Group funds offered by the Department of Commerce and Economic Opportunity Public Hearing at 6:26 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:27 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk

*****end of minutes*****

STATE OF ILLINOIS)
COUNTY OF COLES) SS
CITY OF MATTOON)

CERTIFICATION OF PUBLIC HEARING

I, the undersigned, do hereby certify that I am the duly selected, qualified and acting City Clerk of the City of Mattoon, Coles County, Illinois (the “**Municipality**”), and as such official I am the keeper of the records and files of the Municipality and of its City Council (the “**Corporate Authorities**”).

I do further certify that the following minutes constitutes a full, true and complete excerpt from the proceedings of the special meeting of the Corporate Authorities held on the 21st day of April, 2020:

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a true, correct and complete copy of which public hearing was conducted at such meeting appears in the transcript of the minutes of such meeting.

I do further certify that the Public Hearing of the Corporate Authorities was performed openly, and was preceded by a public recital of the nature of the matter being considered and such other information as would inform the public of the nature of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that the agenda for such meeting was duly posted at the office of City Clerk at least 48 hours before the meeting, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the open meeting laws of the State of Illinois, as amended, and the Illinois Municipal Code, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such open meeting laws and such Code and their procedural rules in the adoption of such ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the City of Mattoon, Illinois, this 22nd day of April, 2020.

(SEAL)

City Clerk

**PUBLIC HEARING - Downstate Small Business Stabilization Program through the
Community Development Block Group funds offered by the Department of Commerce and
Economic Opportunity – ATTENDANCE SHEET**

In-person (physically) Attendance:

Mayor Tim Gover
Commissioner Dave Cox
Commissioner Sandra Graven
Commissioner Preston Owen
City Administrator Kyle Gill
City Attorney Dan C. Jones
City Finance Director & Treasurer Beth Wright
City Clerk Susan O'Brien
Information Technology Director Brian Johanpeter
Bart Owen, Firefighter, Shelbyville
Barry Pullen, Firefighter

Virtual Attendance:

Commissioner Rick Hall
Public Works Director Dean Barber
Kelly Lockhart – CCRP-DC
Jackie Galletano – CCRP-DC
Fred Reynolds – unidentified citizen
Mike Kallis – Sound Source Music
Jeff Pryor – 2 Pine Hurst Drive – JWP Strategies
Tina Pryor – 2 Pine Hurst Drive – Vitality Skin Care, Inc.
Valerie Kincaid – Exhale Studios
Rachel Smith – Exhale Studios
Ed Dowd – Mattoon Chamber of Commerce
Jennifer Kennedy – Jennifer Kennedy DDS LLC
Khris - unidentified
Robert Reid – D to Z Sports
Robb Stroud – Journal Gazette
Jujhar Kaile – Hampton Inn
Kasey Considine – Coles Together
Chad Clark – Brooks Creek Cedar